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Article 12 Stewardship Committee

12.1 Duties

The Stewardship Committee will

- 1) Educate themselves about the history of stewardship in the congregation
- 2) Educate themselves about tools for stewardship development and how best to use these tools to support the just use of money, time and talents to support the church in its mission
- 3) Use the tools they learn and the resources of the Board of Trustees and the Minister to educate the congregation at least monthly
- 4) These tools will be used throughout the year as part of the Pathway to Membership, to educate future and newer members
- 5) Provide reports to the Board of Trustees following each meeting
- 6) Organize the Annual Stewardship Drive yearly
- 7) Recognize and acknowledge generosity of members within and outside of the community on the website, social media and electronic communication to the congregation.

12.2 Number and Terms of Office

The Stewardship Committee shall consist of **five (5)** ~~six (6)~~ Voting Members of the corporation, who shall hold office as defined in 6.2 Terms

Any Voting Member approved by the Board of Trustees to fill an unexpired term shall hold office until the next Congregational Election Meeting; that member may then be elected to the remaining portion of the unexpired term as long as the Voting Member is eligible per 6.2 Terms and 6.4 Reelection.

- 1) Members of the Stewardship Committee are elected per 6.1 Election. Vacancies are filled per 6.5 Vacancies
- 2) Each regularly elected member of the Stewardship Committee shall take office on January 1 following their election and serve until December 31st of the year that their term expires.
- 3) Reelection is per 6.4 Reelection

12.3 Resignation/Termination

Committee membership may be ended by written resignation, by oral statement to the Congregational President, or terminated by a vote of the Board of Trustees when the member has moved away or has not attended any Stewardship Committee meetings.

12.4 Annual Meetings

The Stewardship Committee shall meet regularly, within 60 days of the Congregational Election meeting of members, at the place where such meeting of members is held, for the purpose of organization and consideration of any other business which may be brought before the meeting.

12.5 Other Meetings

Other meetings of the Stewardship Committee may be held regularly pursuant to a resolution of the Committee to such effect or may be held upon the call of the chairperson or of any two members of the Committee and upon 48-hours' notice specifying the time, place, and general purposes of the meeting, given to each member either verbally or by written communication. No

notice shall be necessary for any regular meeting. Meetings shall be held at least every two (2) months.

12.6 Quorum

The act of a majority of the members of the committee shall be the act of the committee.

12.7 Organization

The Chair of the Stewardship Committee shall train a chairperson from the current members of the committee for the upcoming year. A vice chairperson and a secretary from its own membership shall be chosen at the committee's first meeting after the Congregational Election Meeting. Such officer shall serve until the next Congregational Election Meeting or until their successors are appointed. Vacancies in such offices may be filled by the Committee at any regular meeting of the Committee. For record purposes, the secretary shall provide a set of minutes from each meeting, a copy of which will be provided to the Board of Trustees.

Article 13: Dissolution

In the case of dissolution of the congregation, all of its property, real and personal, after paying all just claims upon it, shall be conveyed to and vested in the Unitarian Universalist Association or its legal successor, or to any Unitarian Universalist related organization, and the Board of Trustees shall perform all actions necessary to accomplish such conveyance. Consultation with the UUA may also be desirable for continuation of endowment fund obligations to grantors of gifts.